

# PLANNING TECHNICIAN (REPOST)

STRATEGIC PLANNING & INITIATIVES

FULL-TIME

Competition #2023-41

December 6, 2023



The Fraser Valley Regional District is a local government that delivers over 100 services to residents living in our eight electoral areas and six member municipalities. We are the third most populous regional district in BC, stretching from Abbotsford to Boston Bar. The Fraser Valley offers a great place to work and live with a mix of rural and urban lifestyles along with an abundance of recreational and cultural opportunities.

We have an exciting opportunity for a highly motivated, independent individual to fill the full-time position of Planning Technician. Under the direction of the Manager of Strategic Planning, you will work as part of a team to respond to inquiries for statistical information and regional growth strategy matters; support the planning and administration of expanding regional transit services; process, develop and prepare statistical reports relating to regional growth issues, with varying degrees of complexity; assist in the research and preparation of planning policy documents and bylaw development; and assist with the preparation of agenda materials, displays, related materials and minutes. Experience in transit planning, administration, and operation will be considered an asset in this position.

We offer a positive and supportive work environment with an emphasis on collaboration. We believe in lifelong learning and are committed to providing professional development opportunities for our staff. If you love working with the community and have strong leadership skills, you will fit right in.

The ideal candidate will have:

- » A degree in planning, geography or a related discipline or an acceptable combination of post secondary training and experience in a Local Government Planning Department, and will have completed courses in survey techniques, GIS, map interpretation, map compilation, graphics and statistical analysis.
- » Working knowledge of standard planning, building, and engineering nomenclature and practices and methods.
- » Excellent computer skills, with a high level of proficiency with Microsoft Office including Power Point, a sound knowledge of GIS and the ability to acquire a sound knowledge of graphics and desktop publishing software and electronic filing software.
- » Familiarity with all types of maps, air photographs (stereoscopy) and map catalogues.
- » Must be familiar with Provincial statutes and regulations and must acquire a sound knowledge of FVRD planning legislation and local geography.
- » Strong communication and interpersonal skills, including the ability to express thoughts and ideas clearly, and converse with a wide range of people including technical consultants, elected officials, senior staff, line staff and the general public to provide advice, make recommendations and make effective presentations
- » Excellent writing skills, with the ability to write clearly and concisely and prepare well-written technical and administrative reports
- » A valid Driver's Licence

The start rate for this Union position is \$33.47 per hour plus a comprehensive benefits package. Upon successful completion of the required six-month probationary period, the rate will increase to \$39.37 per hour.

If you have a passion for public service and want to make a difference in the lives of Fraser Valley residents, we want to hear from you. Please submit your resume, along with a cover letter indicating how you meet the qualifications. Quote **Competition #2023-41 and send in confidence by 4:30 pm on January 3, 2024**, to [jobs@fvrd.ca](mailto:jobs@fvrd.ca).

*While we appreciate the interest of all applicants, only those candidates under consideration will be contacted.*